



Autoridade Nacional do Petróleo  
City 8 Compound, Rua Has-Laran, Aldeia Fomento II, Suco Comoro, Dom Aleixo, Dili, Timor-Leste  
PO Box 113, Telephone: +670 73099995 / 73099996/73099997

## REQUEST FOR PROPOSAL ENVIRONMENTAL CONSULTANT FOR THE NATIONAL LIBRARY OF TIMOR-LESTE PROJECT

ANP/CS/PROC/RFP/26/001

### I. Background and Sector Overview

The Autoridade Nacional do Petróleo (ANP) in Timor-Leste, established under Decree Law No. 62/2023, plays a critical role in managing and regulating petroleum activities within the country. ANP oversees both offshore and onshore operations, including those falling under the Greater Sunrise Special Regime, while operating within the legal framework established by the amended Decree-Law and the Timor-Leste Petroleum Activities Law, in compliance with the Maritime Boundary Treaty. ANP's core responsibilities encompass a wide array of activities in the petroleum industry, ranging from regulating Carbon Capture, Utilization, and Storage (CCUS) to overseeing the production, storage, transport, and marketing of hydrogen and synthetic fuels. The institution also focuses on establishing and enforcing regulations covering various aspects of petroleum and natural gas resource management, including exploration, development, production, transportation, processing, and distribution. The Decree-Law mandates the ANP to supervise the compliance of the enacted rules and regulations covering the exploration, development, production, transportation, processing, and distribution of petroleum and natural gas resources. It is also tasked with developing a strong petroleum management institution in Timor-Leste. The National Library Project is the local content commitment in the Development Plan for Kitan oil field (PSC-TL-SO-T-19-10), which is operated by Eni Timor-Leste. The project is funded by Eni Timor-Leste and the Government of Timor-Leste through the Secretary of State for Arts and Culture (SEAC), and the management of the project will be responsible by the ANP based on the Steering Committee decision. The project consists of the completion of the detailed engineering design, construction and fit-out of the National Library Complex located in Hudi Laran, Dili, Timor-Leste. ANP as the project management of this project, is seeking a qualified environmental consultant to provide environmental services for National Library construction based on Decree-Law No. 5/2011 and its amendment, Decree-Law No. 39/2022.

### II. Submissions

A Request for Proposal should be in a sealed envelope, marked “**Confidential**” and mention the procurement reference number for the attention of the ANP procurement department via E-mail: [procurement@anp.tl](mailto:procurement@anp.tl), hand delivery or courier to: City 8 Compound, Rua Has-Laran, Aldeia Fomento II, Suco Comoro, Dom Aleixo, Dili, Timor-Leste. Or contact these number +670 73099995 / 73099996 for further information and visit the ANP website [www.anp.tl](http://www.anp.tl) for more information.


### III. Closing Date

The bidding process will be closed on **Thursday 28<sup>th</sup> May 2026 at 16.00pm** Timor-Leste time. Late applications will not be considered.

### IV. Further Information

Requests for further information should be made by email to [procurement.queries@anp.tl](mailto:procurement.queries@anp.tl) or by telephone at +670 73099996.

Dili, 27<sup>th</sup> April 2026

  
**Humberto Pereira**  
Procurement Manager



Autoridade Nacional do Petróleo  
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### **II. Objectives**

The primary objective of this request is to seek for a qualified consultant to support the ANP as the project management in obtaining an environmental license from Autoridade Nacional de Licenciamento Ambiental (ANLA) by:

- a. Conducting required environmental assessments
- b. Preparing all necessary documentation
- c. Ensuring compliance with Timor-Leste environmental regulations
- d. Supporting the licensing process through to approval
- e. Meet all the technical and administrative requirements of ANLA.

### **III. Scope of Work**

The selected consultant will be expected to undertake the following services:

- a. **Environmental Assessment**
  - Conduct site visits and an environmental baseline survey
  - Identify potential environmental and social impacts
  - Assess risks and propose mitigation measures
- b. **Documentation Preparation**
  - Develop necessary documents for licensing, which is decided by ANLA
  - Prepare stakeholder engagement and consultation documentation
  - Ensure all reports meet regulatory standards
- c. **Stakeholder Engagement**
  - Support or conduct public consultations as required
  - Document stakeholder feedback and integrate it into project planning
- d. **Submission and Approval Support**
  - Submit required documentation to ANLA
  - Respond to comments or requests for additional information from ANLA
  - Provide support until the environmental license/approval is granted

### **IV. Administrative Arrangements**

1. All advice and assistance shall be provided in writing, and the output of the review shall be included in a report to the ANP.
2. All relevant documentation shall be submitted in English or Tetum.
3. The Consultancy Firm shall be available for meetings and discussions with staff from the ANP as necessary as well as discussion or deliver a presentation on the outcomes of the review.
4. ANP should make the payments based on the agreed method for the specific task delivered.

### **V. Qualifications and Requirements:**

1. Consultancy Firm Experience:
  - a. Demonstrated experience (minimum 5 years) in environmental assessment and licensing services
  - b. Proven track record in preparing required environmental licensing documents or equivalent studies for construction projects.
  - c. Prior experience working in Timor-Leste or in countries with similar regulatory frameworks is strongly preferred
  - d. Experience liaising with national environmental authorities and managing approval processes
2. Technical Expertise:

The consultant must demonstrate expertise in:

- a. Academic Background  
Bachelor's or Master's degree in environmental science, Environmental Engineering, Ecology, Environmental Management, or related field. Additional certifications (ESIA training, ISO 14001, environmental auditing) are an advantage.
  - b. Professional Experience  
Minimum 5 years of proven experience in environmental assessment for construction or infrastructure projects. Demonstrated experience in preparing:  
Project Descriptions, Environmental Management Plans, Construction Environmental Management Plans (CEMP), Environmental Impact Assessments (EIA/SEIA)
  - c. Experience working on projects in Timor Leste or similar developing country contexts.
  - d. Relevant Sector Experience  
Experience in building construction, public infrastructure, community facilities, or cultural facilities.
  - e. Knowledge of environmental safeguards for:
    - Earthworks
    - Waste management
    - Noise and dust control
    - Traffic and community safety
    - Construction hazard management
    - Biodiversity and site disturbance management
3. Knowledgeable of Legal & Regulatory Framework
- a. National Environmental Requirements
  - b. Strong understanding of Timor Leste environmental legislation, including:
    - Environmental Licensing Regime
    - Pollution control rules
    - Waste and hazardous materials regulations
  - c. International Standards & Best Practices  
Familiarity with:
    - IFC Performance Standards
    - World Bank Environmental, Health & Safety Guidelines
    - Asian Development Bank (ADB) Safeguard Policy Statement

## **VI. Selection Criteria:**

The Consultancy Firm will be selected under a Quality and Cost-Based selection, considering the following criteria:

1. Work experience and capacity to undertake the scope of work.
2. Qualification and experience of the team proposed to undertake the work.
3. Proposed Methodology based on the scope of work.
4. Work Program/Timeline.
5. Statement of Conflict of Interest.
6. Business Registration (International/National).
7. Declaration of any affiliated companies (if any).

8. Bank Statements within the last 3 months transaction from the date of the proposal submission.
9. Company Organization Structure.
10. The proposed remuneration or quotation.
  - Financial Proposal in USD lump sum figure for each SoW and for international vendor shall be inclusive of 10% Timor-Leste Withholding Tax.
  - Any incidental out-of-pocket expenses, such as travel, and accommodation, must be included in the overall fixed price fees submitted.
  - No amount other than the agreed price shall be paid.

**Note:** The proposal to be submitted to ANP shall be written in English or Tetum and is recommended to be written in sequence/following the numbering in the selection criteria outlined above.

## **VII. Submissions**

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