



Edifício do Ministério das Finanças, Piso 7, Apartado 113, Aitarak Laran, Díli, Timor-Leste  
Tel: +670 73099995 / 73099996  
Website: www.anpm.tl

**REQUEST FOR PROPOSAL (RFP)**  
**Internet Service Provider to ANPM MoF Office**  
**ANPM/PROC/RFP/22/010**

**I. Background**

**Autoridade Nacional do Petróleo e Minerais (ANPM)** is Timor-Leste public institution, created under [Decree Law No. 27/2019](#) of 27<sup>th</sup> August, 2<sup>nd</sup> amendment of [Decree-Law No. 20/2008](#) of 19<sup>th</sup> June, on the Autoridade Nacional do Petróleo, responsible of managing and regulating petroleum and mining activities in Timor-Leste area, both offshore and onshore and in the Greater Sunrise Special Regime in accordance with the Decree Law on the establishment of the ANPM, the Timor-Leste Petroleum Activities Law, Maritime Boundary Treaty and the Mining Code.

The ANPM is to establish and supervise compliance with the enacted rules and regulations covering the exploration, development, production, transportation, and distribution of petroleum, natural gas resources, and mineral. It is also tasked to develop a strong petroleum and mineral management institution in Timor-Leste.

The Information and Technology has important roles to support all aspects of ANPM business process, it's therefore, through the ANPM IT Department, we would like to improve the existing ANPM IT Infrastructure and Services to enhance the productivity of ANPM staff by requesting a proposal to provide Internet Service to ANPM main office at Edifício do Ministério das Finanças, Pisos 6 e 7, Aitarak Laran, Dili, Timor-Leste. ANPM requires vendor to provide internet service with the following Scope of Work (SoW);

**II. Scope of Work:**

**a. Service requirements**

- Speed requirement: The ISP must have the capabilities of providing symmetrical internet bandwidth of 8 Mbps.
- The Vendor must provide a primary contact number and email address for technical support-related inquires and issues
- The ISP must be able to provide downtime reports.



ISO 9001  
Quality  
Management  
Systems  
CERTIFIED



ISO/IEC  
27001  
Information Security  
Management

FS 73061

IS 649237

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- Be qualified as an established firm regularly engaged in the type of business necessary to fulfill the contract requirements.

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b. **Technical requirements:**

- The ISP must be able to guarantee network availability more than 97% of the time except for outages caused by the customer's equipment, fiber or wire cuts by third parties, or other events that cannot be controlled by the ISP.
- The Internet connection should be dedicated and not shared with other customers.
- Latency shall be no more than 250 ms.
- Traffic management, network monitoring tools and access to raw log files;
- The connection is required to be over Fiber Optic
- The ISP should have the backbone of Fiber Optic connection in town
- A backup link over Fiber Optic is also required to avoid downtime due to unexpected circumstances.

### **III. Selection Criteria**

The interested vendor/company is requested to provide the following information in their proposal and indicate the abilities to perform the services:

1. Work experiences and capacity to perform the scope of work;
2. Personnel Qualification;
3. Proposed methodology;
4. Work Program / Timelines;
5. Vendor Conflict of interest declaration;
6. Timor-Leste and the country of origin Commercial/Business Registration Certificate including company share capital and Operational license from Autoridade Nacional de Comunicações de Timor Leste (ANC)
7. International or Local/National vendor;

8. Declaration of any affiliation with local company;
9. Company organization structure;
10. Bank Statements within the last 3 months transaction from the date of the proposal submission;
11. Quotation for performing the task in USD lump sum amount (no amount other than the proposed total fixed price shall be paid).

**The proposal to be submitted with two sealed envelopes of technical and financial proposal. The proposal shall be written in English or Tetum Language in sequence/following the numbering to respond the selection criteria outlined above, failed to respond, it will disqualify for the further assessment process.**

**Note:**

- **While price is an important factor, it will not be the primary consideration in evaluating responses to this RFP.**

**IV. Proposal Submission**

The application should be marked '**Confidential**' and for the attention of: *Mr. Nuno Belo Freitas*, the **ANPM Procurement Department** or submitted by E-mail through [Procurement@anpm.tl](mailto:Procurement@anpm.tl) or [bid@anpm.tl](mailto:bid@anpm.tl) or by hand/courier to:

Autoridade Nacional do Petróleo e Minerais

Edifício do Ministério das Finanças, Pisos 6 e 7, Aitarak Laran Dili, Timor – Leste

PO Box 113, Telephone: +670 73099995 / 73099996

Website: [www.anpm.tl](http://www.anpm.tl)

## **V. Closing Date**

The bidding process will be closed on 25<sup>th</sup> of August 2022 at 16:00 hours Timor Leste time. Late applications will not be considered.

## **VI. Further information**

Requests for further information or site visit should be made by email or telephone and directed to Mrs. Lidya Bety Barreto Soares Fatima, IT – Information System Security Officer on [lidya.fatima@anpm.tl](mailto:lidya.fatima@anpm.tl), Mr. Ruben Aparicio Freitas, IT Manager on [ruben.freitas@anpm.tl](mailto:ruben.freitas@anpm.tl) or +670 73399995, 73399996 ext: 6014.

Dili, 26 July 2022



Pamela Simoes  
*Procurement Manager In-Charged*