Edifício do Ministério das Finanças, Pisos 6 e 7, Aitarak Laran, Dili, Timor-Leste
PO Box 113, **Telephone**: +670 73099995 / 73099996

REQUEST FOR PROPOSAL (RFP)
Supply New Vehicles to the ANPM
ANPM/PROC/RFP/22/005

1. BACKGROUND

The Autoridade Nacional do Petroléo e Minerais (ANPM) is a Timor-Leste's body responsible for managing and regulating petroleum and mineral activities in the Timor-Leste's Area and in the Greater Sunrise Special Regime in accordance with the Decree Law No. 27/2019 of 27th August, 2nd amendment of Decree-Law No. 20/2008 of 19th June, on the establishment of the ANPM, the Timor-Leste Petroleum Activities Law, and the Maritime Boundary Treaty (MBT).

The ANPM is to establish and supervise compliance with the enacted rules and regulation covering the exploration, development, production, transportation, processing and distribution of petroleum natural gas resources and mineral. It is also tasked to develop a strong petroleum and mineral management institution in Timor – Leste.

In order to support the ANPM activities, the ANPM is seeking for a local or international vehicle dealership to supply **Seven (7) New Vehicles to ANPM** which are composed of two (2) twin cab and five (5) Station Wagon. These vehicles are to be used by the ANPM for transporting the ANPM staffs and resources.

The minimum vehicles specifications as follows:

1.	Body/Chassis	Wheelbase mm: 2850mm
2.	Transmission	Six Speed Automatic or Manual transmission
3.	Seats	Minimum five (5) Seats
4.	Safety	Automatic vehicle stability control, power antilock brakes, front & rear, ABS System, SRS Airbags, Front and Rear Parking sensor, Reversing Camera

5.	Tires & wheels	285/65R17 8J aluminium, Rim Size: 17", spare tire assembly, jack/wheel spanner, Spare tyre
6.	Hand drive	Right hand drive, 4WD, Power Steering
7.	Type of Fuel	Gasoline or Diesel
8.	Engine Capacity	3000cc – 3200cc
9.	Colour	Any Colours
10.	Manufacture Year	2021 above.
11.	Others	Manual book, warranty

Others desirable:

- White or Silver colours;
- Fire extinguisher;
- Medical kit box.

2. SELECTION CRITERIA

The interested vehicle dealerships are requested to provide the following information in their proposal:

1. Company experiences and capacity to supply the vehicles;
2. Personal Qualification;
3. Proposed methodology on how to deliver the vehicles;
4. Delivery Timeline (preferred ready stock);
5. Vendor Conflict of Interest declaration;
6. Country of Origin Business Registration or Timor – Leste Business Registration including Tin and Certidão de Dívidas (for local company);
7. Declaration of any Affiliation with other companies;
8. Bank Statement with last 3 months transaction from the date of the proposal submission;
9. Company Organization Structure;
10. Financial Proposal;

Note:

- ***For non-residence the financial proposal shall include 10% of Withholding Tax***
- ***The proposal to be submitted to ANPM shall be written in English or Tetun and in sequence/following the numbering in the selection criteria outlined above.***

- ***Failed to response above selection criteria, it will disqualify for further assessment process***
- ***The Financial quote or Price shall be in USD***

3. SUBMISSION

A Request for Proposal should be in sealed envelope, mark "**Confidential**" and mentioned the procurement reference number for the attention of Mr. Nuno Belo Freitas, Procurement Sourcing Officer and submitted as follow by E-mail: procurement@anpm.tl or bid@anpm.tl hand or courier to:

Autoridade Nacional do Petróleo e Minerais (ANPM)
Edificio do Ministério das Finanças, Pisos 6 e 7
Aitarak Laran
PO BOX 113
Dili, Timor Leste
ANPM website: www.anpm.tl

4. LODGEMENT

Lodgement will be closed at 16:00 hours Timor-Leste time, on 14 June 2022. Late applications will not be considered.

5. FURTHER INFORMATION

Requests for further information should be made by email or telephone and directed to Mr. Reginaldo Francisco, Logistic Officer on reginaldo.francisco@anpm.tl or Pamela Simoes, Administration Manager at pamela.simoes@anpm.tl or on +670 73099996.

Dili,13 May 2022

Humberto Pereira
Procurement Manager