REQUEST FOR PROPOSAL (RFP)

SUPERVISION CONSULTANT

Supervision of Design and Construction, including Fit-out of the National Library of Timor-Leste

ANPM/PROC/RFP/22/001

I. BACKGROUND

Autoridade Nacional do Petróleo e Minerais (ANPM) is a public institution established under the Decree Law No.1/2016 dated 9 February 2016 as the 1st amendment to the Decree Law no. 20/2008 of the Democratic Republic of Timor-Leste, with its role and functions as Regulatory Authority on behalf of the Ministry Responsible for Petroleum and Mineral Sectors to administer and regulate the upstream and downstream petroleum sectors and all the Mineral sectors within Timor-Leste Onshore and Offshore territory. The ANPM also in accordance with the Timor Sea Treaty signed between Timor-Leste and Australia is as a Designated Authority (DA) with the role and functions to administer and regulate upstream petroleum activities in the Joint Petroleum Development Area (JPDA) on behalf of Timor-Leste and Australia.

The ANPM in close collaboration with the Secretary of State for Arts and Culture (SEAC) the Ministry of Higher Education, Science and Culture seeks for proposal from a suitable, qualified and experienced National and International Engineering Consultant Companies to supervise the execution of the Scope of Work (SoW) for the Design and Construction, including Fit-out of the National Library of Timor-Leste Project.

II. PURPOSE

The ANPM is seeking a National or International Engineering Consultant who qualified to provide a team with the necessary competencies to undertake supervision work for all Services and Deliverables defined in the Scope of Work for the Design and Construction, including Fit-out of the National Library of Timor-Leste.

The Supervision work shall include supervising all testing, inspection, certifying and commissioning.

The Consultant understands that this Scope of Works includes supervision of all activities related to the construction, commencing from the detailed engineering design, procurement, supply and delivery to site, personnel and labor, health and safety, material and equipment,

manufacture / fabrication, installation / construction, completion, testing / commissioning and final acceptance test.

It is required that the Consultant shall be based in Dili for the duration of the contract and work in close collaboration with the Project's Stakeholders.

III. PROJECT LOCATION

The Site designated for the National Library of Timor-Leste is located at Hudi-Laran Sub-village, Bairo Pite Village, Sub District of Dom Aleixo, District of Dili, Timor-Leste.

Figure 1. Project Location

Figure 2 Project Site (After Sitework Pre-construction)

IV QUALIFICATIONS

The suitable National or International Engineering Consultant Company shall:

a) have had 5 years' experience in providing supervision and inspection and certifying educational or public buildings, in particular library buildings:
   - minimum 10m height
   - buildings structures involve reinforced concrete structure works, steel structure works, electrical works, mechanical work, and pile foundations.

b) have particularly involved in supervising the detailed engineering design, construction and fit-out of educational or public buildings, in particular library buildings.
c) show or provide evidence of minimum three (3) previous or past Contract documents as reference projects.
d) Provide evidence and references for its past performance in completing similar projects in terms of supervising quality standards, time performance, budgetary performance, claims (variations and time extensions) history, project management success, and product value.
e) provide the following information on each reference project:
    - Project name
    - Client Company name and contact details for person in charge
    - Project value, variations, final contract value
    - Project duration and completion date
    - Quality assurance implementation
    - Quality control, material inspection and tests implementation
    - Details of Occupational Health and Safety records
    - Format of reporting

V. SELECTION CRITERIA

Interested Consultant is requested to provide following information in their proposal:

1. A statement confirming the capacity to execute the work require under this SoW;
2. Consultant's Qualification
3. Proposed Methodology based on the Scope of Work
4. Work Program/Timeline
5. Vendor conflict of interest declaration;
6. Business Registration and TIN identification number;
7. Declaration of Affiliation Companies;
8. Company Bank Statements with last 3 months transactions from submission date;
9. Company organization Structure.
10. Vendor Financial Proposal

Notes:

- *The proposal to be submitted to ANPM shall be written in English and the requirement as outlined in the selection criteria shall be provided in a sequence manner.*

- *While price is an important factor, it shall not be the primary consideration in evaluating responses to this RFP.*

- *Failed to response to the above two notes, will be disqualified or eliminated for further assessment process.*
- *For the detail information regarding the documents, please see the annex*

VI. PROPOSAL SUBMISSION

A Request for Proposal should be mark **"Confidential"** and mentioned the procurement reference number for the attention of Mr. Nuno Belo Freitas, *Procurement Sourcing Officer* and submitted by E-mail at procurementbid@anpm.tl or bid@anpm.tl or hand/currier to:

Authoridade Nacional do Petróleo e Minerais
Edifício do Ministério das Finanças, Pisos 7
Apartado 113, Aitarak Laran, Díli, Timor-Leste or ANPM Mineral Office at Farol
Rua Direitos Humanos No.1, Aldeia Lirio, Suco Motael, Posto Administrativo Vera Cruz
Municipio de Dili, Timor-Leste
PO BOX 113.
Telephone: Telephone: +670 73099995 / 73099996
Website: *www.anpm.tl*

VII. CLOSING DATE

The bidding process will be closed on **11th of March 2022** at 16.30 Timor-Leste time. Late applications will not be considered.

VIII. FURTHER INFORMATION

If you have any question, please do not hesitate to contact the ANPM Timor-Leste by emailing to Mr. Estanislau Salsinha Martins on estanislau.martins@anpm.tl

Note:

- The details of the Request for Proposal (RFP) and Scope of Work (SoW) can be downloaded at ANPM website http://www.anpm.tl/category/procurement/tender

Dili, 11th of February 2022

Humberto Pereira
Procurement Manager