



Endereço : Edifício do Ministério das Finanças, Pisos 6 e 7, Aitarak Laran, Dili, Timor-Leste
PO Box 113, Telephone: +670 73099995 / 73099996

REQUEST FOR PROPOSAL (RFP)
INTERNET SERVICE TO ANPM
ANPM/PROC/RFP/20/006

I. Background

Autoridade Nacional do Petróleo e Minerais (ANPM) is Timor-Leste public institution, created under [Decree Law No. 27/2019](#) of 27th August, 2nd amendment of [Decree-Law No. 20/2008](#) of 19th June, on the Autoridade Nacional do Petróleo, responsible of managing and regulating petroleum and mining activities in Timor-Leste area, both offshore and onshore and in the Greater Sunrise Special Regime in accordance with the Decree Law on the establishment of the ANPM, the Timor-Leste Petroleum Activities Law, Maritime Boundary Treaty and the Mining Code.

The ANPM is to establish and supervise compliance with the enacted rules and regulations covering the exploration, development, production, transportation and distribution of petroleum, natural gas resources and mineral. It is also tasked to develop a strong petroleum and mineral management institution in Timor-Leste.

The Information and Technology has important roles to support all aspect of ANPM business process, it's therefore, through the ANPM IT Department, we would like to improve the existing ANPM IT Infrastructure and Services to enhance the productivity of ANPM staff by requesting a proposal to provide Internet Service to ANPM's Farol office. ANPM requires vendor to provide internet service with following Scope of Work (SoW);

Scope of Work :

a. Service requirements

- Vendor must provide a primary contact number and email address for technical support related inquires and issues
- The ISP must be able to provide monthly usage report.
- The ISP must be able to provide downtime report.
- Be qualified as an established firm regularly engaged in the type of business necessary to fulfill the contract requirements.

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b. Technical requirements:

- Speed requirement: The ISP must have the capabilities of providing service up to 3 Mbps.
- The ISP must be able to guarantee network availability more than 97% of the time except for outages caused by the customer's equipment, fiber or wire cuts by third parties, or other events that cannot be controlled by the ISP.
- The ISP must provide no less than 5 public IP addresses.
- The Internet connection should be dedicated and not shared with other customers.
- Latency shall be no more than 550ms.
- Traffic management, real time network monitoring tools and access to raw log files;

II. Selection Criteria

Interested vendor/company is requested to provide following information in their proposal and indicate the abilities to perform the services:

1. Work experiences and capacity to perform the scope of works;
2. Personnel Qualification;
3. Proposed methodology;
4. Work Program and Timelines;
5. Statement of any potential conflicts of interest;
6. Timor-Leste and the country of origin Commercial/Business Registration Certificate including company share capital;
7. Declaration of any affiliation with local company;
8. Company organization structure;
9. Bank Statements within the last 3 months transaction from the date of the proposal submission;
10. Quotation for performing the task in USD lump sum amount (no amount other than the proposed total fixed price shall be paid)

Note:

- *The proposal to be submitted to ANPM shall be written in English and shall be written in sequence/following the numbering in the selection criteria outlined above.*
- *While price is an important factor, it will not be the primary consideration in evaluating responses to this RFP.*
- *Failed to response above two notes, it will disqualify for further assessment process.*

III. Proposal Submission

The application should be marked '**Confidential**' and for the attention of: *Mr. Nuno Belo Freitas, Procurement Sourcing Officer, ANPM Procurement Department– Corporate Service Directorate* or submitted by E-mail through ANPM.Procurementbid@anpm.tl or by hand/courier to:

Autoridade Nacional do Petróleo e Minerais

Edifício do Ministério das Finanças, Pisos 6 e 7, Aitarak Laran or ANPM Mineral Office at Farol, Rua Direitos Humanos No.1, Aldeia Lirio, Suco Motael, Posto Administrativo Vera Cruz, Dili, Timor – Leste

PO Box 113, Telephone: +670 73099995 / 73099996

Website: www.anpm.tl

IV. Closing Date

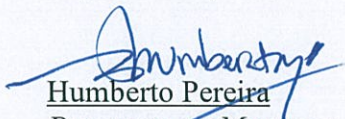
The bidding process will be closed on **10th of July, 2020** at 16:00 hours Timor Leste time.

Late applications will not be considered.

V. Further information

Requests for further information or site visit should be made by email or telephone and directed to Mrs. Lidya Bety Barreto Soares Fatima, Information System Security Officer on lidya.fatima@anpm.tl, Mr. Ruben Aparicio Freitas, System Administrator Officer on ruben.freitas@anpm.tl or +670 73399995, 73399996 ext: 6014

Dili, 10th June, 2020


Humberto Pereira
Procurement Manager